

REPUBLIC OF THE PHILIPPINES
CITY GOVERNMENT OF TUGUEGARAO
City Hall, Carig, Tuguegarao City

BIDS AND AWARDS COMMITTEE

NOTICE OF NEGOTIATED PROCUREMENT

CONSTRUCTION OF CITY DISASTER RISK REDUCTION MANAGEMENT OFFICE (CDRRMO)

Reference No. PB-INF-2022-010

Date: 26 May 2022

The **City Government of Tuguegarao**, through its **Bids and Awards Committee (BAC)**, will conduct a **Negotiated Procurement after two failed biddings** (pursuant to Section 53.1 of the 2016 Revised IRR of RA 9184) for the **CONSTRUCTION OF CITY DISASTER RISK REDUCTION MANAGEMENT OFFICE (CDRRMO)** under **PB-INF-2022-010** with the total **Approved Budget of the Contract (ABC)** of **Thirty Six Million Pesos (Php36,000,000.00)**.

The deadline for the **Submission of the Best and Final Offer** (in a sealed envelope) shall be on **09 June 2022 on or before 10:00 AM** at City Mayor's Conference Room, City Hall, Tuguegarao City. **Opening of the sealed envelope shall be ten (10) minutes, right after the deadline of the submission. Late submission shall not be accepted.**

For more details of the Procurement Project, please refer to attached Technical Specifications and Checklist of Requirements.

The City Government of Tuguegarao reserves the right to accept or reject any bid, to annul the bidding/negotiation process, to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

For further information please refer to:

BAC SECRETARIAT
City Government of Tuguegarao
City General Services Office
4th Floor, City Hall, Carig, Tuguegarao City
Tel. No.: 304-0624

Atty. Romeo I. Calubaquib
BAC Chairperson

ATTACHMENTS: (See Checklist)

Annex "A" – Technical Documentary Requirements - First Envelope

Annex "B" – Financial Component - Second Envelope

BIDS and AWARDS COMMITTEE

CHECKLIST

**CONSTRUCTION OF CITY DISASTER RISK REDUCTION MANAGEMENT OFFICE (CDRRMO)
PB-INF-2022-010**

FIRST ENVELOPE

1. SEC/DTI/CDA Registration.
2. Mayor's Permit.
3. Tax Clearance
4. List of On-going
5. Income Tax Returns for the preceding calendar year, which should not be earlier than two (2) years from bid submission.
6. Philippine Contractor's Accreditation Board (PCAB) License
7. Audited Financial Statements
8. Net Financial Contracting Capacity (NFCC)
9. Joint Venture Agreement (JVA)
10. Bid Security in any of the following form:
 - a. Bank draft/guarantee or an irrevocable letter of credit issued by a foreign bank, it shall be accompanied by a confirmation from a Universal or Commercial Bank;
 - b. Surety bond; and
 - c. Bids securing declaration.
11. Contract Requirements
 - a. Organizational Chart
 - b. List of Contractor's Personnel
 - c. List of Contractor's Equipment Units
12. Omnibus Sworn Statement in accordance with Section 25.2 (a)(iv) of the IRR of RA 9184.

SECOND ENVELOPE

Financial Components

13. Best and final offer (Price Schedule)
 - a. Bid Form
 - b. Cash Flow
 - c. Bill of Quantity

SPECIFICATIONS

ITEM NO.	DESCRIPTION	% OF
		TOTAL
803(1)-a	Structure Excavation, Common Soil	0.22%
804(1)-a	Embankment from Structure Excavation	0.13%
804(4)	Gravel Fill	0.24%
804(1)-b	Embankment from Borrow	0.52%
900(1)-c1	Structural Concrete (Ready Mix), Class A, 28 Days	13.79%
902(1)-a1	Reinforcing Steel, Deformed, Grade 40	19.17%
903(2)	Formworks & Scaffoldings	2.37%
1046(2)-a2	CHB Non Load Bearing (including Reinforcing Steel), 150mm th	6.95%
1021(1)c	Plain Cement Floor Finish with Hardener	0.47%
1027(1)	Cement Plaster Finish	2.35%
1003(1)-a1	Ceiling, Hardieflex on Metal Frame	6.52%
1005(1)	Doors and Windows	4.36%
1018(1)	Tiles & Trims	7.33%
1032(1a)-a	Waterproofing	0.94%
1032(1)-a	Painting Works, Masonry/Concrete	3.67%
1032(1)-b	Painting Works, Wood	1.86%
1001(a.4)	Septic Tank, (2.0m W x 3.0m L x 2.5m D)	0.23%
1001(A)	Plumbing Works	2.82%
1100(B)	Electrical Works	21.36%
SPL-1	Cladding and Completion Works	3.17%
SPL-2	Fire Protection	0.70%
SPL-3	Landscapping	0.67%
B.1	Occupational Safety And Health Program	0.06%
B.2	Project Billboard/ Sign Board	0.03%
B.3	Final Clearing Down	0.07%
		100.00%

Schedule of Requirements *(Delivery to the Project Site/s)*

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site. The Project Site is at City Hall, Tuguegarao City.

Item Number	Description	Quantity	Total	Delivered, Weeks/Months
1	CONSTRUCTION OF CITY DISASTER RISK REDUCTION MANAGEMENT OFFICE (CDRRMO)			Within 300 calendar days from issuance of NTP

Omnibus Sworn Statement (Revised)

[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)

CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable;)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and

8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.

9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 20__ at _____, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]

Affiant

Bid Form

Date: _____
Invitation To Bid No: _____

To: *[name and address of Procuring Entity]*

Gentlemen and/or Ladies:

Having examined the Bidding Documents including Bid Bulletin Numbers *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to *[supply/deliver/perform]* *[description of the Goods]* in conformity with the said Bidding Documents for the sum of *[total Bid amount in words and figures]* or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this Bid.

We undertake, if our Bid is accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

If our Bid is accepted, we undertake to provide a performance security in the form, amounts, and within the times specified in the Bidding Documents.

We agree to abide by this Bid for the Bid Validity Period specified in **BDS** provision for **ITB** Clause **Error! Reference source not found.** and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Name and address of agent	Amount and Currency	Purpose of Commission or gratuity
_____	_____	_____
_____	_____	_____
_____	_____	_____

(if none, state "None")

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the lowest or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements as per **ITB** Clause **Error! Reference source not found.** of the Bidding Documents.

Dated this _____ day of _____ 20_____.

[signature]

[in the capacity of]

Duly authorized to sign Bid for and on behalf of _____

