

**REPUBLIC OF THE PHILIPPINES  
CITY GOVERNMENT OF TUGUEGARAO  
City Hall, Carig, Tuguegarao City**

**BIDS AND AWARDS COMMITTEE**

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**REQUEST FOR QUOTATION**

Date: September 2, 2021

The City Government of Tuguegarao will undertake a Small Value Procurement in accordance with Section 53.9 of the 2016 Revised IRR of RA No. 9184 for **SUPPLY AND DELIVERY OF OFFICE SUPPLIES (CMO)**:

Approved Budget : Php 769,850.00 (Seven Hundred Sixty Nine Thousand Eight Hundred Fifty Pesos)

Specifications :

QTY	UNIT	ARTICLE/MERCHANDISE/SPECIFICATION
25	Bots	Duplo ink
40	Sets	Epson ink black, cyan, yellow, magenta
40	Pcs	Sharp toner AR6021
450	Packs	Glossy paper A4
200	Reams	Bondpaper a4
3	Pcs	Canon C2020 Toner
		xxxx

Location : City Hall, Carig, Tuguegarao City

Delivery Date : Ten (10) working days upon receipt of the Notice To Proceed or a Valid Purchase Order.

Interested suppliers are required to submit their valid and current Mayor's Permit and PhilGeps Registration Certificate, Sworn Statement that the bidder is not blacklisted and is not related to the Head of the Procuring Entity (HOPE), and Price Quotation.

Submission of quotation and eligibility documents should not be later than 10:00 AM of September 7, 2021, at the BAC Office, 4<sup>th</sup> Floor, City Hall, Carig, Tuguegarao City.

For inquiry, you may contact us at tel. no. 304-0624.

Very truly yours,

Sgd.  
**JUDE W. SANTOS, DPA/CSEE**  
*City General Services Officer*

**RFQ-G-2021-143**