

REPUBLIC OF THE PHILIPPINES
CITY GOVERNMENT OF TUGUEGARAO
City Hall, Carig, Tuguegarao City

BIDS AND AWARDS COMMITTEE

REQUEST FOR QUOTATION

Date: March 17, 2022

The City Government of Tuguegarao will undertake a Small Value Procurement in accordance with Section 53.9 of the 2016 Revised IRR of RA No. 9184 for **SUPPLY AND DELIVERY OF OFFICE SUPPLIES FOR ANTI-DRUG CAMPAIGN (CMO)**:

Approved Budget : Php 663,560.00 (Six Hundred Sixty Three Thousand Five Hundred Sixty Pesos)

Specifications :

QTY	UNIT	ARTICLE/MERCHANDISE/SPECIFICATION
50	Pcs	Ballpen
10	Bxs	Pentel pen fine black & blue
4	Bxs	Plastic fastener
10	Rolls	Packing tape 2"
10	Rolls	Scotch tape 2"
20	Pcs	Binding element
100	Pcs	Expanding envelope long
25	Bots	Duplo ink
4	Packs	Plastic acetate
500	Reams	Bondpaper s-16 long
50	Reams	Bondpaper a4 s-14
100	Pcs	Epson ink black
30	Reams	Epson ink cyan
30	Pcs	Epson ink magenta
30	Sets	Epson ink yellow
10	Pcs	Epson ink T5258
3	Packs	Canon toner C2020 w/ photopaper
200	Reams	Folder long
		xxxx

Location : City Hall, Carig, Tuguegarao City

Delivery Date : Ten (10) working days upon receipt of the Notice To Proceed or a Valid Purchase Order.

Interested suppliers are required to submit their valid and current Mayor's Permit and PhilGeps Registration Certificate, Sworn Statement that the bidder is not blacklisted and is not related to the Head of the Procuring Entity (HOPE), and Price Quotation.

Submission of quotation and eligibility documents should not be later than 10:00 AM of March 21, 2022, at the BAC Office, 4th Floor, City Hall, Carig, Tuguegarao City.

For inquiry, you may contact us at tel. no. 304-0624.

Very truly yours,

Sgd.
ENGR. KENDRICK S. CALUBAQUIB
City Assistant General Services Officer

RFQ-G-2021-044