

REPUBLIC OF THE PHILIPPINES
CITY GOVERNMENT OF TUGUEGARAO
City Hall, Carig, Tuguegarao City

BIDS AND AWARDS COMMITTEE

REQUEST FOR QUOTATION

Date: March 19, 2022

The City Government of Tuguegarao will undertake a Small Value Procurement in accordance with Section 53.9 of the 2016 Revised IRR of RA No. 9184 for **SUPPLY AND DELIVERY OF OFFICE SUPPLIES FOR PEACE AND ORDER(CMO)**:

Approved Budget : Php 584,275.00 (Five Hundred Eighty Four Thousand Two Hundred Seventy Five Pesos)

Specifications :

QTY	UNIT	ARTICLE/MERCHANDISE/SPECIFICATION
350	Reams	Bondpaper s-16 long
250	Pcs	Folder long glossy
13	Reams	Folder long pressboard 100's
250	Pcs	Expanding envelope
25	Pcs	T5258 Epson Ink with photo paper
15	Pcs	Continuous ink Epson magenta
15	Pcs	Cptinious ink Epson cyan
15	Pcs	Continuous ink Epson yellow
25	Pcs	Continuous ink Epson black
4	Pcs	Canon ink C2020 (for glossy printing)
4	Rolls	Laminating film a4
15	Pcs	Plastic ring binder ½
100	Reams	Bondpaper a4 s-24
25	Bots	Duplo ink xxxx

Location : City Hall, Carig, Tuguegarao City

Delivery Date : Ten (10) working days upon receipt of the Notice To Proceed or a Valid Purchase Order.

Interested suppliers are required to submit their valid and current Mayor's Permit and PhilGeps Registration Certificate, Sworn Statement that the bidder is not blacklisted and is not related to the Head of the Procuring Entity (HOPE), and Price Quotation.

Submission of quotation and eligibility documents should not be later than 10:00 AM of March 23, 2022, at the BAC Office, 4th Floor, City Hall, Carig, Tuguegarao City.

For inquiry, you may contact us at tel. no. 304-0624.

Very truly yours,

Sgd.
ENGR. KENDRICK S. CALUBAQUIB
City Assistant General Services Officer

RFQ-G-2021-048