

REPUBLIC OF THE PHILIPPINES
CITY GOVERNMENT OF TUGUEGARAO
City Hall, Carig, Tuguegarao City

BIDS AND AWARDS COMMITTEE

REQUEST FOR QUOTATION

Date: July 22, 2021

The City Government of Tuguegarao will undertake a Small Value Procurement in accordance with Section 53.9 of the 2016 Revised IRR of RA No. 9184 for **SUPPLY AND DELIVERY OF OFFICE SUPPLIES FOR YBANAG CULTURE PROMOTION (CMO)**:

Approved Budget : Php 450,495.00 (Four Hundred Fifty Thousand Four Hundred Ninety-Five Pesos)

Specifications :

QTY	UNIT	ARTICLE/MERCHANDISE/SPECIFICATION
300	Pcs	Bondpaper long s-24
100	Pcs	Expanding colored hard
5	Reams	Folder white 14pts long
8	Pcs	Ring binding element ¾
5	Sets	Epson ink black, cyan, yellow, magenta
200	Pcs	Folder pressboard
10	Packs	Linen paper A4
4	Pcs	C2020 Toner
1	Packs	Plastic Acetate A4
100	Rms	Bond paper A4
5	Bxs	Staple wire #35
10	Rolls	Scotch tape 1"
10	Packs	Epson T5852 with photo paper xxxx

Location : City Hall, Carig, Tuguegarao City

Delivery Date : Ten (10) working days upon receipt of the Notice To Proceed or a Valid Purchase Order.

Interested suppliers are required to submit their valid and current Mayor's Permit and PhilGeps Registration Certificate, Sworn Statement that the bidder is not blacklisted and is not related to the Head of the Procuring Entity (HOPE), and Price Quotation.

Submission of quotation and eligibility documents should not be later than 10:00 AM of July 27, 2021, at the BAC Office, 4th Floor, City Hall, Carig, Tuguegarao City.

For inquiry, you may contact us at tel. no. 304-0624.

Very truly yours,

SGD.

JUDE W. SANTOS, DPA/CSEE
City General Services Officer

RFQ-G-2021-112