

REPUBLIC OF THE PHILIPPINES
CITY GOVERNMENT OF TUGUEGARAO
City Hall, Carig, Tuguegarao City

BIDS AND AWARDS COMMITTEE

REQUEST FOR QUOTATION

Date: February 16, 2021

The City Government of Tuguegarao will undertake a Small Value Procurement in accordance with Section 53.9 of the 2016 Revised IRR of RA No. 9184 for **SUPPLY AND DELIVERY OF OFFICE SUPPLIES (PNP)**:

Approved Budget : Php 246,050.00 (Two Hundred Forty Six Thousand Five Hundred Fifty Pesos)

Specifications :

QTY	UNIT	ARTICLE/MERCHANDISE/SPECIFICATION
50	Pcs	Hard Copy Legal S-24
100	Pcs	Expanding envelope
5	Rms	Folder White 14pts long
20	Sets	Epson Ink black, cyan, yellow, magenta
2	Reams	Folder Pressboard
50	Rms	Hard copy A4
3	Pcs	Toner TN 116
4	Packs	Epson ink T5852 with photo paper
2	Pcs	C2020 Toner ink
		xxx

Location : City Hall, Carig, Tuguegarao City

Delivery Date : Ten (10) working days upon receipt of the Notice To Proceed or a Valid Purchase Order.

Interested suppliers are required to submit their valid and current Mayor's Permit and PhilGeps Registration Certificate, Sworn Statement that the bidder is not blacklisted and is not related to the Head of the Procuring Entity (HOPE), and Price Quotation.

Submission of quotation and eligibility documents should not be later than 10:00 AM of February 19, 2021, at the BAC Office, 4th Floor, City Hall, Carig, Tuguegarao City.

For inquiry, you may contact us at tel. no. 304-0624.

Very truly yours,

Sgd.

JUDE W. SANTOS, DPA/CSEE
City Assistant General Services Officer

RFQ-G-2021-012