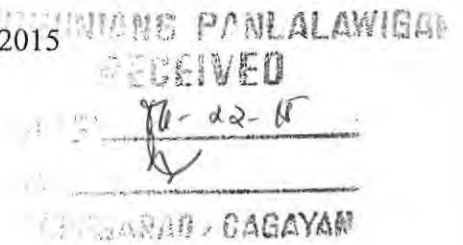


Republic of the Philippines
Province of Cagayan
City of Tuguegarao

OFFICE OF THE SECRETARY TO THE SANGGUNIAN

June 22, 2015

Dr. Rosalinda P. Callang
Secretary to the Sanggunian
Sangguniang Panlalawigan, Province of Cagayan
Capitol Hills, Tuguegarao City



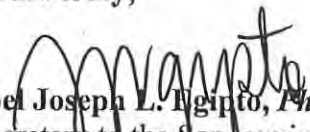
Madam:

Pursuant to Section 54 of the Local Government Code, we are now submitting for review and action the attached legislative measure enacted by the Sangguniang Panlungsod on June 16, 2015:

**CITY ORDINANCE NO. 07-2015 – “ORDINANCE CREATING
THE TUGUEGARAO CITY DISASTER RISK REDUCTION AND
MANAGEMENT OFFICE (TCDRMO) AND PROVIDING
FUNDS THEREFOR”**

Thank you.

Yours truly,


Joel Joseph L. Egipio, Ph. D.
Secretary to the Sanggunian

Republic of the Philippines
PROVINCE OF CAGAYAN
City of Tuguegarao

SIXTH CITY COUNCIL

EXCERPTS FROM THE MINUTES OF THE REGULAR SESSION
OF THE SANGGUNIANG PANLUNGSOD OF TUGUEGARAO CITY, CAGAYAN
HELD ON JUNE 16, 2015, 9:00 A.M., TUESDAY,
AT THE SANGGUNIANG PANLUNGSOD SESSION HALL

PRESENT:

Hon. Bienvenido C. De Guzman II	Sangguniang Panlungsod Member, Temporary Presiding Officer
Hon. Rosauro G. Resuello	Sangguniang Panlungsod Member
Hon. Ronald S. Ortiz	-do-
Hon. Noel A. Mora	-do-
Hon. Jude T. Bayona	-do-
Hon. Loreto B. Valdepeñas	-do-
Hon. Kendrick S. Calubaquib	-do-
Hon. Estelita U. Dayag	-do-
Hon. Anthony C. Tuddao	-do-

ABSENT:

Hon. Engelbert C. Caronan, Jr.	City Vice Mayor, Regular Presiding Officer
Hon. Perla C. Tumaliuan	Sangguniang Panlungsod Member
Hon. Maila Rosario T. Que	-do- (on Sick Leave)
Hon. Aurora A. Ave	-do- (on Sick Leave)
Hon. Hilario Larry S. Ting	-do- (on Sick Leave)

CITY ORDINANCE NO. 07-2015

**ORDINANCE CREATING THE TUGUEGARAO CITY DISASTER RISK REDUCTION AND
MANAGEMENT OFFICE (TCDRMO) AND PROVIDING FUNDS THEREFOR**

Sponsor: **Hon. Noel A. Mora**

Co-Sponsors: **Hon. Estelita U. Dayag**
Hon. Bienvenido C. De Guzman II **Hon. Ronald S. Ortiz**
Hon. Rosauro G. Resuello **Hon. Kendrick S. Calubaquib**
Hon. Jude T. Bayona **Hon. Aurora A. Ave**
Hon. Loreto B. Valdepeñas **Hon. Anthony C. Tuddao**

WHEREAS, Section 2, paragraph (a) of Republic Act No. 10121, also known as “*The Philippine Disaster Risk Reduction and Management Act of 2010*”, provides that “*It shall be the policy of the State to uphold the people’s constitutional rights to life and property by addressing the root causes of vulnerabilities to disasters, strengthening the country’s institutional capacity for disaster risk reduction and management and building the resilience of local communities to disasters including climate change impacts*”;

WHEREAS, Section 2, paragraph (d) of R.A. 10121 also provides that “*the State shall also adopt a disaster risk reduction and management approach that is holistic, comprehensive, integrated, and proactive in lessening the socioeconomic and environmental impacts of disasters including climate change, and promote the involvement and participation of all sectors and all stakeholders concerned at all levels, especially the local community*”;

WHEREAS, Tuguegarao City should adopt various measures on disaster plan and management and harmonize these with the provisions of RA 10121 and other laws;

WHEREAS, it is vital for Tuguegarao City to enact an ordinance creating the “Tuguegarao City Disaster Risk Reduction and Management Office, providing the roles, functions and responsibilities of the Office which shall directly involve in disaster risk management and shall harmonize the relationships of the key players in local disaster management and operation;

WHEREAS, this Ordinance seeks to ensure the continued and effective response and coordination of Tuguegarao City with provincial and national government agencies, and barangays in times of calamities, disasters and emergencies.

NOW THEREFORE, be it **ORDAINED** by the Sixth City Council of Tuguegarao in session assembled, to enact:

CHAPTER 1. GENERAL PROVISIONS

SECTION 1. TITLE. This Ordinance shall be known as “Ordinance Creating the Tuguegarao City Disaster Risk Reduction and Management Office (TCDRMO) and Providing Funds Therefor.”

SECTION 2. PURPOSE. This Ordinance is promulgated to institutionalize the organizational capacity/capability of Tuguegarao City to achieve its objective of making Tuguegarao City resilient to all kinds of risks and disasters.

SECTION 3. DECLARATION OF POLICY. Tuguegarao City Government hereby adopts and upholds the national policies on Disaster Risk Reduction and Management pronounced under Republic Act No. 10121 as part of this Ordinance. The Tuguegarao City Government shall ensure the realization of the following local policies:

1. All those involved in disaster management and other public safety are expected to be most reliable, therefore, the local government must exert all efforts to train, equip and motivate personnel to respond to calls for the protection and preservation of lives and properties in cases of emergencies and calamities;
2. Local operatives are automatically mobilized and shall perform duties in accordance with the protocols stipulated in the City’s Disaster Operations Manual and Contingency Plans as guide prepared in times of floods, earthquakes, typhoons, conflagrations and other calamities;
3. Compensatory benefits and/or hazard pay may be granted for the local operatives and executed in accordance with government guidelines;
4. Community engagement, education and training shall be mandatory activities in order to develop resiliency of the City;
5. An integrated and precise control and management of human and material resources, including monetary, shall be provided so that said resources are made available at all times before, during and after a disaster;
6. Design and formulate the Disaster Risk Reduction and Management Plans and Programs which shall consider all potential challenges of urbanization and social aspects which will insure the sustainability and responsive of the actions;
7. Organize the Disaster Risk Reduction and Management Center (DRRMC), Disaster Risk Reduction and Management Office (DRRMO), Barangay Development Council (BDC) and Barangay Disaster Risk Reduction and Management Council (BDRRMC) to establish succession in leadership in case of incapacity or unavailability of the person/s in charge; and,
8. Involve and coordinate with government and non-government organizations in the development of the plans, programs and activities of the Office to insure optimum participation of all concerned.

CHAPTER 2. DEFINITION OF TERMS AND CONCEPTS

SECTION 4. Whenever used in this Ordinance, the following terms and concepts hereunder shall mean:

1. **Capacity** – a combination of all strengths and resources available within Tuguegarao City, including barangays, organizations, government and private sectors, that can reduce the level of risks or effects of disaster. Capacity may include infrastructure and physical means, institutions, societal coping abilities, as well as human knowledge, skills, tools systems, processes, appropriate technologies and collective attributes such as social relationships, leadership and management. “Capacity” may also be described as “capability.”

2. **Civil Society Organizations (CSOs)** – non-state actors whose aims are neither to generate profits nor seek governing power. CSOs include non-governmental organizations, professional associations, foundations, independent research institutes, community-based organizations, faith-based organizations, people’s organizations, social movements and labor unions.
3. **Disaster** – a serious disruption of the functioning of the City involving widespread human, material, economic or environmental losses and impacts, which exceeds its ability to cope using its own resources. Disasters are often described as a result of the combination of the exposure to a hazard, the condition of vulnerability that are present and insufficient capacity or measures to reduce or cope with the potential negative consequences. Disaster impacts may include loss of life, injury, disease and other negative effects on human, physical, mental and social well being, together with damage to property, destruction of assets, loss of services, social and economic disruption and environmental degradation.
4. **Disaster Mitigation** – the lessening or limitation of the adverse impacts of hazards and related disasters. Mitigation measures encompass engineering techniques and hazard-resistant construction as well as improved environmental policies and public awareness.
5. **Disaster Preparedness** – the knowledge and capacities developed by the City Government, professional response and recovery organizations, barangays and individuals to effectively anticipate, respond to and recover from the impacts of likely, imminent or current hazard events or conditions. Preparedness action is carried out within the context of disaster risk reduction and management and aims to build the capacities needed to efficiently manage all types of emergencies and achieve orderly transitions from response to sustained recovery. Preparedness is based on a sound analysis of disaster risk and good linkages with early warning systems, and includes such activities as contingency planning, stockpiling of equipment and supplies, the development of arrangement for coordination, evacuation and public information, and associated training and field exercises. These must be supported by formal institutional, legal and budgetary capacities.
6. **Disaster Prevention** – the outright avoidance of adverse impacts of hazards and related disasters. It expresses the concept and intention to completely avoid potential adverse impacts through action taken in advance such as construction of dams or embankments that eliminate flood risks, land-use regulation that do not ensure the survival and function of a critical building in any likely earthquake.
7. **Disaster Response** – the provision of emergency services and public assistance during or immediately after a disaster in order to save lives, reduce health impacts, ensure public safety and meet the basic subsistence of the people affected. Disaster response is predominantly focused on immediate and short-term needs and sometimes called “disaster relief.”
8. **Disaster Risk** – the potential disaster losses in lives, health status, livelihood, assets and services which could occur to a particular community or society.
9. **Disaster Risk Reduction and Management Framework** – provides for comprehensive all-hazards, multi-sectoral, interagency and community-based approach to disaster risk reduction and management.
10. **Emergency Management** – the organization and management of resources such as volunteers, funds, donations, food and non-food items, temporary/evacuation centers, and responsibilities for addressing all aspects of emergencies, in particular preparedness, response and initial recovery steps.
11. **Government Operative** – employee/personnel of the Local and National Government tasked to respond during and in the aftermath of disaster calamities and performs work in accordance with the disaster management program and operation.
12. **Mitigation** – structural and non-structural measures undertaken to limit the adverse impact of natural hazards, environmental degradation and technological hazards, and to ensure the ability of at-risk barangays, government and non-government sectors, to address vulnerabilities aimed at minimizing the impact of disasters. Such measures include, but not limited to, hazard-resistant



construction and engineering works, the formulation and implementation of plans, programs, projects and activities, awareness raising, knowledge management, policies on land-use resource management, as well as the enforcement of comprehensive land-use planning, building and safety hazards and legislation.

13. **Preparedness** – pre-disaster actions and measures undertaken/to be undertaken within the context of disaster risk reduction and management, based on sound risk analysis as well as pre-disaster activities to avert or minimize loss of life and property such as, but not limited to, community organizing, training, planning, equipping, stockpiling, hazard mapping, insuring assets and public information and education facilities.
14. **Private Sector** – comprises private corporations, households and non-profit institutions serving households.
15. **Public Sector** – all persons in the civil service.
16. **Volunteer** – individual/person or group who for reasons arising from their sociodevelopmental, business and corporate orientation, commitment or conviction, contribute time or service, or resources whether full-time or part time based on a just and essential social development cause, mission or endeavor in the belief that his/their activity is mutually meaningful and beneficial to public interest as well as to himself/themselves.
17. For brevity, the Tuguegarao City Disaster Risk Reduction and Management Office shall be known in this Ordinance as TCDRRMO.

CHAPTER 3. THE TUGUEGARAO CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE (TCDRRMO)

SECTION 5. The Tuguegarao City Disaster Risk Reduction and Management Office (TCDRRMO) is hereby created under the Office of the City Mayor and shall be directly responsible for the preparation, formulation and implementation of plans, programs and activities pertaining to disaster risk reduction and management. The Office shall provide a strong public-private partnerships in the implementation of actions and measures pertaining to all aspects of disaster risk reduction and management, including good governance, risk assessment, early warning knowledge-building, awareness-raising, reducing underlying risk factors and preparedness for effective response and early recovery.

SECTION 6. FUNCTIONS OF THE TCDRRMO. The TCDRRMO, in coordination with the concerned national and local agencies and instrumentalities, shall perform the following functions:

1. Design, formulate and program disaster risk reduction and management plan consistent with national standards and guidelines and submit this plan for approval by the TCDRRMC;
2. Identify and assess hazards, vulnerabilities and risks that may occur in the city, and consolidate local disaster risk information as well as maintain a city risk map;
3. Assist in the organization and capability building on disaster risk reduction and management in the barangay;
4. Coordinate with the provincial, regional and national agencies in the training and augmenting manpower in cases of emergencies;
5. Facilitate, support and coordinate with the barangays, national government and civil society organizations the assessment of risks and contingencies and the implementation of the plans, activities and disaster response at the city;
6. Maintain a database of human resource, equipment, directories and location of critical infrastructures, such as hospitals, evacuation centers, etc. and their capacities;
7. Respond to and manage the adverse effects of emergencies and carry out recovery activities in the affected area including networking and other capacities;
8. Perform such other functions as may be assigned by the TCDRRMC; and,
9. Serve as the secretariat and executive arm of the TCDRRMC.

SECTION 7. COMPOSITION OF THE TCDRRMO. The TCDRRMO shall be under the Office of the City Mayor which shall be composed of the following personnel who will be designated/appointed by the City Mayor.



One (1) Local DRRM Officer IV (Office Head)	SG 22
One (1) Local DRRM Officer III (Administration and Training)	SG 18
One (1) Local DRRM Officer III (Research and Planning)	SG 18
One (1) Local DRRM Officer III (Operations and Warning)	SG 18
Three (3) Local DRRM Officer I	SG 11
Three (3) Local DRRM Assistant	SG 8
Ten (10) Rescue Personnel (Casual)	

SECTION 8. POSITION TITLES, QUALIFICATION STANDARDS AND SALARY GRADES FOR THE TECHNICAL STAFF OF THE CDRRMO.

Position Title (SG)	Education	Experience	Training	Eligibility
Local DRRM Officer IV (SG 22)	Bachelor's Degree	3 years of relevant experience to DRRM	16 hours of relevant training on DRRM	Career Service/Professional 2 nd Level Eligibility
Local DRRM Officer III (SG 18)	Bachelor's Degree	2 years of relevant experience on DRRM	8 hours of relevant training on DRRM	Career Service Professional/2 nd Level Eligibility
Local DRRM Officer I (SG 11)	Bachelor's Degree	2 years relevant experience on DRRM	8 hours of relevant training on DRRM	Career Service Professional/2 nd Level Eligibility
Local DRRM Assistant (SG 8)	Completion of 2 years in College	1 year relevant experience on DRRM	4 hours relevant training on DRRM	Career Service Professional/1 st Level Eligibility

All government operatives assigned and/or designated to work or function in a particular capacity shall be under the direction and management of the TCDRRMO.

SECTION 9. FUNCTIONS OF DRRM ADMINISTRATION AND TRAINING SECTION

- Organize and conduct training, orientation and knowledge management activities on DRRM at the local level.
- Identify, assess and manage the hazards, vulnerabilities and risks that may occur in the locality.
- Identify and implement cost-effective risk reduction measures and strategies.
- Disseminate information and raise public awareness about those hazards, vulnerabilities and risks.
- Taken all necessary steps on continuing basis to maintain, provide, or arrange the provision of, or to otherwise make available, suitably-trained and competent personnel for effective civil defense and DRRM in the area.
- Organize, train, equip and supervise the local emergency response teams and the accredited community disaster volunteers (ACDVs) ensuring that humanitarian aid workers are equipped with basic skills to assist mothers to breastfeed.
- Within its area, promote and raise public awareness of and compliance with RA 10121 and legislative provisions relevant to the purpose of the latter.

SECTION 10. FUNCTIONS OF DRRM RESEARCH AND PLANNING SECTION

- Design program and coordinate with DRRM activities consistent with the NDRRMC's standards and guidelines.
- Facilitate and support risk assessments and contingency planning activities at the local level.



- c. Consolidate local disaster risk information which includes natural hazards, vulnerabilities and climate change risks, and maintain a local risk maps.
- d. Conduct research and development initiatives on DRRM.
- e. Formulate and implement a comprehensive and integrated Local DRRM Plan in accordance with the national, regional and provincial framework, and the policies on disaster risk reduction in close coordination with the Local Development Council.
- f. Prepare and submit to the Local Sanggunian through the Local DRRM Council and the LDC the annual LDRRMO Plan and Budget, the proposed programming of the LDRRMF, other dedicated DRRM resources, and other regular funding source/s and budgetary support of the LDRRMO.
- g. Maintain a database of human resource and their capacities, equipment, directories and location of critical infrastructures such as hospitals and evacuation centers.
- h. Serve as the Secretariat and executive arm of the Local DRRMC.
- i. Recommend through the LDRRMC the enactment of local ordinances consistent with RA 10121.
- j. Prepare and submit through the LDRRMC and the LDC, the report of the utilization of the LDRRMF and other dedicated DRRM resources to the local COA, copy furnished the regional director of the Office of the Civil Defense (OCD) and the local government operations officer of the DILG.
- k. Involve the most vulnerable sectors (women, children, senior citizen, and PWDs) in risk assessment and planning.

SECTION 11. FUNCTIONS OF DRRM OPERATIONS AND WARNING SECTION

- a. Operate a multi-hazard early warning system linked to DRR to provide accurate and timely advice to national or local emergency response organizations and to the general public, through diverse mass media, particularly radios, landline communications, and technologies for communication with rural communities.
- b. Conduct continuous disaster monitoring and mobilize instrumentalities and entities of the LGU, CSOs, private groups and organized volunteers to utilize their facilities and resources for the protection and preservation of life and properties during emergencies in accordance with existing policies and procedures.
- c. Develop, strengthen and operationalize mechanisms for partnership or networking with the private sector, CSOs and volunteer groups.
- d. Respond to and manage the adverse effects of emergencies and carry out recovery activities in the affected area, ensuring that there is an efficient mechanism for immediate delivery of food, shelter and medical supplies for women and children, endeavor to create a special place where internally-displaced mothers can find help with breastfeeding, feed and care for their babies and give support to each other.
- e. Coordinate other DRRM activities.
- f. Establish linkage and/or network with other LGUs for DRR and emergency response purposes.
- g. Establish a city DRRM Operations Center.
- h. Give early warning to the most vulnerable sectors (women, children, senior citizen and PWDs) to respond to their needs.
- i. Respond to manage the adverse effects of emergency and carry out recovery activities to the most vulnerable areas especially to the vulnerable sectors (women, children, senior citizen and PWDs).

SECTION 12. LINK AMONG DATABASES. The TCDRRMO shall link the database of the City to include human resources, equipment, directories, location of critical infrastructures and their capacities to the national database, through the various information providers of the city government (i.e. Public Information Office, City Management Information Systems Office, City Council Information Technology Center).

The databases shall be accessible and available to interested parties, subject however to reasonable restrictions arising from legal or security requirements, if any. Specific information may be provided upon submission by the interested party of a written request and indicating proper citation and reference.

SECTION 13. GUIDELINES IN MOBILIZATION. The TCDRRMO shall formulate guidelines pertaining to the matter of mobilizing volunteers, subject for approval of the TCDRRMC and consistent with the provisions of RA 10121.

SECTION 14. CAPACITY BUILDING/TRAINING. All disaster volunteers as well as all government personnel, both at the city level and at the barangay level, particularly those assigned in the Disaster

Emergency Line Units shall undergo training prior to their accreditation and/or issuance of identification cards. The Center for Excellence also known as CENTEX of the City Government and non-government personnel or volunteers will work closely and in coordination with other training institutions on disaster risk reduction management such as the Philippine Red Cross, Tuguegarao City Branch, the Office of the Civil Defense-Department of National Defense, among others. It shall also tap the expertise of other national or international agencies for this purpose, such as Philvocs, etc.

**CHAPTER 4. RESOURCES FOR DISASTER RISK REDUCTION AND MANAGEMENT
(TCDRRM)**

SECTION 15. THE DISASTER MANAGEMENT FUND. The Tuguegarao City Government through the TCRRMO shall manage the utilization of the disaster management fund following the provisions and directives of RA 10121.

SECTION 16. SEPARABILITY CLAUSE. If for any reason or reasons, any part provision of this Ordinance shall be held unconstitutional or invalid, other parts which are not affected thereby and shall continue to be in full force and effect.

SECTION 17. EFFECTIVITY. This Ordinance shall take effect immediately upon approval.


On motion of Hon. Noel A. Mora, duly seconded by Hon. Estelita U. Dayag and with all Members present voting in favor, **CITY ORDINANCE NO. 07-2015** was **UNANIMOUSLY APPROVED** on its Third and Final Reading under suspended rules.

x-x-x


I HEREBY CERTIFY TO THE CORRECTNESS OF THE FOREGOING:


JOEL JOSEPH L. EGIPTO, Ph.D.
Secretary to the Sangguniang Panlungsod

ATTESTED:


HON. BIENVENIDO C. DE GUZMAN II
City Councilor
Temporary Presiding Officer

APPROVED:


HON. JEFFERSON P. SORIANO
City Mayor
Date approved: 6-19-2015

cl