



Republic of the Philippines
 PROVINCE OF CAGAYAN
 City of Tuguegarao



SEVENTH CITY COUNCIL

EXCERPTS FROM THE MINUTES OF THE 13TH REGULAR SESSION
 OF THE SEVENTH CITY COUNCIL OF TUGUEGARAO CITY, CAGAYAN
 HELD ON OCTOBER 11, 2016, 9:00 A.M., TUESDAY,
 AT THE SANGGUNIANG PANLUNGSOD SESSION HALL

PRESENT:

Hon. Bienvenido C. De Guzman II	City Vice Mayor, Presiding Officer
Hon. Danilo L. Baccay	Sangguniang Panlungsod Member
Hon. Jude T. Bayona	-do-
Hon. Kendrick S. Calubaquib	-do-
Hon. Arnel T. Arugay	-do-
Hon. Winnoco R. Abraham	-do-
Hon. Imogen Claire M. Callangan	-do-
Hon. Mary Marjorie P. Martin-Chan	-do-
Hon. Raymund P. Guzman	-do-
Hon. Grace B. Arago	-do-
Hon. Anthony C. Tuddao	-do-
Hon. Jose Pedro G. Velasco	-do-

ABSENT:

Hon. Maila Rosario T. Que	Sangguniang Panlungsod Member (on Vacation Leave)
Hon. Gilbert S. Labang	-do- (on Vacation Leave)

CITY RESOLUTION NO. 174-2016

RESOLUTION APPROVING THE RE-TITLING OF POSITIONS PURSUANT TO CIVIL SERVICE COMMISSION (CSC) MEMORANDUM CIRCULAR NO. 12, SERIES OF 2011

Sponsors:	Hon. Danilo L. Baccay Hon. Bienvenido C. De Guzman II
Co-Sponsors:	Hon. Jude T. Bayona Hon. Kendrick S. Calubaquib Hon. Arnel T. Arugay Hon. Winnoco R. Abraham Hon. Imogen Claire M. Callangan Hon. Mary Marjorie P. Martin-Chan Hon. Raymund P. Guzman Hon. Grace B. Arago Hon. Anthony C. Tuddao Hon. Jose Pedro G. Velasco

WHEREAS, the Civil Service Commission (CSC) issued Memorandum Circular No. 12, series of 2011 prescribing the guidelines on the determination of positions in Local Government Units (LGUs) as primarily confidential;

WHEREAS, paragraph three (3) of the above-cited Civil Service Commission (CSC) Memorandum Circular No. 12, Series of 2011 states that positions bearing generic service titles the functions of which, as shown in the description of duties and responsibilities, require the highest degree of trust and confidence and are in close proximity with the Provincial Governor, Provincial Vice Governor, City/Municipal Mayor/Vice Mayor and Members of the *Sangguniang Panlalawigan/Panlungsod/Bayan* and were classified as primarily confidential under CSC MC No. 22, s. 2007 shall be retitled to reflect the actual duties and responsibilities of the positions. These positions shall

not be given titles pertaining to career service positions. Incumbents of said positions shall be issued appointments to the re-titled positions under coterminous status;

WHEREAS, there is a need to revert to their original title the position of Senior Administrative Assistant V under the Office of the Mayor to Private Secretary II as well as the fourteen (14) positions of Administrative Assistant V under the Office of the Sangguniang Panlungsod – Legislative to Private Secretary I in order to comply with Civil Service Commission (CSC), Memorandum Circular No. 12, Series of 2011.

NOW THEREFORE, RESOLVE, as it is hereby **RESOLVED**, to approve the re-titling of the following positions to their original titles pursuant to Civil Service Commission (CSC), Memorandum Circular No. 12, Series of 2011:

- a. Office of the Mayor
 - Senior Administrative Assistant V to Private Secretary II
- b. Office of the Sangguniang Panlungsod – Legislative
 - Administrative Assistant V to Private Secretary I

RESOLVED FURTHER, that a copy of this Resolution be forwarded to the Civil Service Commission (CSC) Regional Office.

On motion of Hon. Grace B. Arago and without any objection, **CITY RESOLUTION NO. 174-2016** was **APPROVED** in plenary under suspended rules.

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I HEREBY CERTIFY TO THE CORRECTNESS OF THE FOREGOING:


JOEL JOSEPH L. EGIPTO, Ph.D. 10316
Secretary to the Sanggunian 

ATTESTED:


HON. BIENVENIDO C. DE GUZMAN II
City Vice Mayor
Presiding Officer

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