



Republic of the Philippines
 PROVINCE OF CAGAYAN
 City of Tuguegarao
EIGHTH CITY COUNCIL



EXCERPTS FROM THE MINUTES OF THE 11th REGULAR SESSION
 OF THE EIGHTH CITY COUNCIL OF TUGUEGARAO CITY, CAGAYAN
 HELD ON SEPTEMBER 10, 2019, 9:00 A.M., TUESDAY,
 AT THE SANGGUNIANG PANLUNGSOD SESSION HALL

PRESENT:

Hon. Raymund P. Guzman	Sangguniang Panlungsod Member, Temporary Presiding Officer
Hon. Maila Rosario T. Que	Sangguniang Panlungsod Member
Hon. Imogen Claire M. Callangan	-do-
Hon. Gilbert S. Labang	-do-
Hon. Danilo L. Baccay	-do-
Hon. Ronald S. Ortiz	-do-
Hon. Arnel T. Arugay	-do-
Hon. Mary Marjorie P. Martin-Chan	-do-
Hon. Grace B. Arago	-do-
Hon. Karina S. Gauani	-do-
Hon. Victor Herbert N. Perez	-do-
Hon. Gil G. Pagulayan	Ex Officio Member
Hon. Karen L. Taguinod	Ex Officio Member



ABSENT:

Hon. Winnoco R. Abraham	Sangguniang Panlungsod Member (on Sick Leave)
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NOTE:

Hon. Bienvenido C. De Guzman II	Acting City Mayor
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CITY ORDINANCE NO. 037-08-2019

AN ORDINANCE CREATING THE INFORMATION TECHNOLOGY SECTION UNDER THE OFFICE OF THE CITY VICE MAYOR, ITS COMPOSITION AND PROVIDING FUNDS THEREOF

Sponsors: **Hon. Bienvenido C. De Guzman II**
Hon. Ronald S. Ortiz

WHEREAS, Section 76 of Republic Act No. 7160, otherwise known as the Local Government Code of 1991, empowers local government units to design and implement its own organizational structure and staffing pattern taking into consideration its service requirements and financial capability, subject to the minimum standards and guidelines prescribed by the Civil Service Commission;

WHEREAS, the Sangguniang Panlungsod of Tuguegarao City has launched its Legislative Tracking and Archiving System through www.tuguegaraoacitysp.com.ph in order for the people of Tuguegarao City to access easily all legislative measures being passed and enacted by the Sangguniang Panlungsod as well the programs and projects of the City Government;

WHEREAS, the Legislative Tracking and Archiving System was created primarily in recognition of the constitutional right of the people to access public information;

WHEREAS, there is a need to create an Information Technology Section under the Office of the City Vice Mayor to maintain and update the Legislative Tracking and Archiving System to ensure its continuous operation;



WHEREAS, it is necessary for the Information Technology (IT) Section to be created under the Office of the City Vice Mayor for close monitoring and supervision owing to the fact that the information and technology for Legislative Tracking and Archiving System has been a priority project of the said Office;

WHEREAS, the said section shall coordinate with the Sangguniang Panlungsod Secretariat for the legislative documents to be inputted in the said system.

NOW, THEREFORE, be it **ORDAINED** by the Eighth City Council in session duly assembled, to enact:

SECTION 1. CREATION OF INFORMATION TECHNOLOGY (IT) SECTION. There is hereby created an Information Technology (IT) Section under the Office of the City Vice Mayor.

SECTION 2. STAFFING. The Information Technology (IT) Section shall be composed of the following:

One (1) Senior Administrative Assistant (Computer Operator IV) with Salary Grade 14;
Two (2) Computer Programmer I with Salary Grade 11;
Two (2) Administrative Assistant I (Computer Operator 1) with Salary Grade 7; and,
The existing personnel (Computer Operators) under the Sangguniang Panlungsod who shall be assigned to the IT Section.

SECTION 3. FUNCTIONS. The primary function of the said office is to oversee the continuous operation of the Legislative Tracking and Archiving System.

Its sub-functions shall include, but shall not be limited to, the following:

- a. To continuously maintain and develop the website www.tuguegaraocitysp.com.ph; and,
- b. To perform other functions which may be referred to the office from time to time.


SECTION 4. FUNDING FOR THE NEW POSITIONS. Subject to Personal Services Limitations and availability of funds, the corresponding fund for the operation and maintenance of the Information Technology (IT) Section, including the salaries and benefits of the employees therein, shall be included as a priority item for appropriation in Supplemental Budget 2019 and the succeeding Annual Budget of the City.

SECTION 5. QUALIFICATIONS. All matters pertinent to recruitment and placement for the above created positions shall be governed by Civil Service laws, rules and regulations and other related issuances.


SECTION 6. EFFECTIVITY CLAUSE. This City Ordinance shall take effect after its posting in three conspicuous places in the city.

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I HEREBY CERTIFY TO THE CORRECTNESS OF THE FOREGOING:


JOEL JOSEPH L. EGIPTO, Ph.D.
Secretary to the Sanggunian

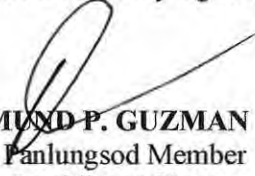
ATTESTED:


HON. RAYMUND P. GUZMAN
Sangguniang Panlungsod Member
Temporary Presiding Officer
Date: 9-11-19

CERTIFICATION

I, Raymund P. Guzman, duly elected as the Temporary Presiding Officer during the 11th Regular Session held on September 10, 2019, do hereby certify that I acted as such when the foregoing City Ordinance No. 37-08-2019 has been approved under suspended rules.

In witness whereof, I hereunto set my hand and affix my signature this 11th day of September 2019.



HON. RAYMUND P. GUZMAN
Sangguniang Panlungsod Member
Temporary Presiding Officer

APPROVED:



HON. ATTY. JEFFERSON P. SORIANO

City Mayor

Date: 09/13/19

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