



Republic of the Philippines  
 PROVINCE OF CAGAYAN  
 City of Tuguegarao  
**EIGHTH CITY COUNCIL**



EXCERPTS FROM THE MINUTES OF THE 45<sup>th</sup> REGULAR SESSION  
 OF THE EIGHTH CITY COUNCIL OF TUGUEGARAO CITY, CAGAYAN  
 HELD ON JUNE 16, 2020, TUESDAY, 9:00 A.M.,  
 AT THE SANGGUNIANG PANLUNGSOD SESSION HALL

PRESENT:

Hon. Bienvenido C. De Guzman II	City Vice Mayor/Presiding Officer
Hon. Maila Rosario T. Que	Sangguniang Panlungsod Member
Hon. Gilbert S. Labang	-do-
Hon. Danilo L. Baccay	-do-
Hon. Ronald S. Ortiz	-do-
Hon. Arnel T. Arugay	-do-
Hon. Mary Marjorie P. Martin-Chan	-do- (via Teleconferencing)
Hon. Grace B. Arago	-do-
Hon. Raymund P. Guzman	-do-
Hon. Winnoco R. Abraham	-do-
Hon. Karina S. Gauani	-do-
Hon. Victor Herbert N. Perez	-do-
Hon. Gil G. Pagulayan	Ex Officio Member (Liga ng mga Barangay President)
Hon. Karen L. Taguinod	Ex Officio Member (SK Federation President)

ABSENT:

Hon. Imogen Claire M. Callangan	Sangguniang Panlungsod Member (on Leave)
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**CITY RESOLUTION NO. 163-08-2020**

**RESOLUTION AMENDING RULES VIII AND IX OF CITY RESOLUTION NO. 119-08-2019  
 TITLED “RESOLUTION UPDATING THE EXISTING INTERNAL RULES OF PROCEDURE  
 OF THE SANGGUNIANG PANLUNGSOD OF TUGUEGARAO CITY”**

Sponsored by: **Hon. Danilo L. Baccay**

**WHEREAS**, Republic Act 7160, otherwise known as the Local Government Code of 1991, and Rule 17, Article 103 of its Implementing Rules and Regulations provide among others that, “*on the first regular session following the election of its members and within ninety (90) days thereafter, the Sangguniang Panlungsod shall adopt or update its existing rules of procedure*”;

**WHEREAS**, City Resolution No. 119-08-2019 titled “*Resolution Updating the Existing Internal Rules of Procedure of the Sangguniang Panlungsod of Tuguegarao City*” was passed to effectively and efficiently fulfill its mandate to enact ordinances and resolutions for the general welfare of the people and to be attuned to the needs of time;

**WHEREAS**, the Internal Rules of Procedure is a legislative instrument useful in ensuring orderly sessions and in enhancing quality legislation;

**WHEREAS**, the use of videoconferencing for sessions and committee hearings was adopted and allowed in different platforms due to the threat of COVID-19 pandemic to ensure the safety and well being of everyone including the staff and secretariat;

**WHEREAS**, there is a need to update and amend the existing Internal Rules of Procedure in order for the Sangguniang Panlungsod to adopt to the “*new normal*” during this unusual and uncertain times of COVID-19 outbreak, and for future similar circumstances;

WHEREAS, such amendment shall apply retroactively beginning the declaration of public health emergency and imposition of the Enhanced Community Quarantine last 15 March 2020 and shall end as soon as there is an official declaration by the proper authority stating the cessation of such pandemic, crisis or calamity.

NOW, THEREFORE, RESOLVE, as it is hereby RESOLVED, by the Eighth City Council in session assembled to enact “Resolution Amending Rules VIII and IX of City Resolution No. 119-08-2019 Titled “Resolution Updating the Existing Internal Rules of Procedure of the Sangguniang Panlungsod of Tuguegarao City.” The amendment shall read as follows:

**RULE VIII**

**COMMITTEES**

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**Section 18. Committee Procedures** – A. Meetings – The chairman of the committee shall, from time to time, convene the committee to a meeting; provided, that if the chairman fails or refuses to convene such meetings, the committee shall, upon written request of a majority of the members thereof, call for and convene such meetings and the vice chairman shall preside over such meetings. All proposed ordinances, resolutions and referrals shall be considered in the committee meetings. During the final deliberation of the committee, no person shall be allowed in the meeting except the members thereof and such members of the Sangguniang Panlungsod and resource persons as may be necessary or expedient to facilitate the performance of its functions. All questions before the committee shall require a majority vote for approval. The notice for committee meetings shall be issued two working days before the actual meeting and shall be received by the member of the Sangguniang Panlungsod or his/her duly authorized staff. Committee meetings without notice shall not be held unless it has been agreed upon by the committee in session and on record.

During the occurrence of extra ordinary cases such as, but not limited, to pandemics, crisis of national level, super destructive calamities and similar peculiar and unavoidable circumstances which may lead to limitations and impossibility of physical conduct of committee hearings, the Sanggunian shall be allowed to hold committee hearings online or through any digital means. Such call shall be made by the Committee Chair at any time prior to the conduct of the session.

In such case when a member of the Sanggunian cannot attend committee hearings physically due to reasons attributed to the circumstances mentioned above, such member may be allowed to attend the same online or through digital means subject to the acknowledgement of the Committee Chair. The attendance of such member shall be included in the determination of quorum.

The period for the applicability of online and digital committee hearing and/or attendance shall end as soon as there is an official declaration by the proper authority stating the cessation of such pandemic, crisis or calamity.

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**Section 22. Regular Sessions** – The Sangguniang Panlungsod shall hold regular sessions every first Monday of the month and every Tuesday of succeeding weeks at 9:00 o’clock in the morning at the Session Hall of the City Hall of Tuguegarao City. The session shall be held in the barangay once a month in relation to Section 24 of the Internal Rules of Procedure. The regular session shall be held once a week.

During the occurrence of extra ordinary cases such as, but not limited to, worldwide pandemics, crisis of national and international levels, super destructive calamities and similar peculiar and unavoidable circumstances which may lead to limitations and impossibility of physical session, the Sanggunian shall be allowed to hold sessions online or through any digital means. Such call shall be made by the Presiding Officer at any time prior to the conduct of the sessions.

In such case when a member of the Sanggunian cannot attend session physically due to reasons attributed to the circumstances mentioned above, such member may be




allowed to attend session online or through digital means subject to the acknowledgement of the Presiding Officer. The attendance of such member shall be included in the determination of quorum.

The period for the applicability of online and digital special session and/or attendance shall end as soon as there is an official declaration by the proper authority stating the cessation of such pandemic, crisis or calamity.

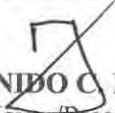
On joint motion, CITY RESOLUTION NO. 163-08-2020 was APPROVED under suspended rules.

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I HEREBY CERTIFY TO THE CORRECTNESS OF THE FOREGOING:

  
JOEL JOSEPH L. EGIPTO, Ph.D.  
Secretary to the Sanggunian

ATTESTED:

  
HON. BIENVENIDO C. DE GUZMAN II  
City Vice Mayor/Presiding Officer  
Date: 06-17-2020

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