



OFFICE OF THE CITY MAYOR

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EXECUTIVE ORDER NO. 04
Series of 2020

"AN ORDER ORGANIZING THE TECHNICAL WORKING GROUP TO REVIEW THE DATA CAPTURE FORM, REQUIREMENTS AND MEANS OF VERIFICATION OF THE SEAL OF GOOD LOCAL GOVERNANCE FOR TUGUEGARAO CITY AND ALL ITS BARANGAYS"

WHEREAS, on November 6, 2018 DILG Memorandum Circular No. 2018-194 entitled, "2018 Seal of Good Local Governance for Barangay (SGLGB)" was issued, promulgating the guidelines for the SGLGB's implementation.

WHEREAS, on February 6, 2019, an Advisory on the updates of the SGLGB implementation containing the revised schedule of data gathering, validation, certification and online data entry to SGLGB Information System;

WHEREAS, there is a need to organize a Technical Working Group to assist the barangays in completing the requirements of the SGLGB;

NOW, THEREFORE, I, ATTY. JEFFERSON P. SORIANO, City Mayor of Tuguegarao, by virtue of the powers vested in me by law, do hereby order:

Section 1. CREATION OF THE CITY TECHNICAL WORKING GROUP.

Chairman - Julie E. Collado, EnP, City Planning and Development Coordinator

Members:

1. Peace and Order - Maj. Vicente Blancad (Ret.), PSSO
2. Financial Administration - Potenciana I. Campos, City Budget Officer
3. Disaster Preparedness - Ma. Soledad M. Sapp, CDRRMO
4. Social Protection - Myrna G. Te, CSWDO
5. Business Friendliness and Competitiveness - Elena A. Tuddao, LEIPO
6. Environmental Management - Atty. Noel Mora, CENRO
7. Education - Atty. Jonanette Siriban, CMO
8. Youth - Julius Addatu, LYDO
9. Health - Dr. James C. Guzman, CHO
10. Culture and Tourism - Gina Adducul, CTO

Section 2. FUNCTIONS OF THE SGLGB TECHNICAL WORKING GROUP:

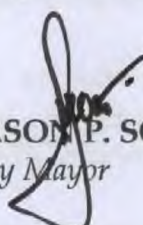
1. Undertake the review and initial assessment of the documentary requirements per area of the SGLGB of the 49 barangays of the city.

4. Perform other responsibilities as deemed necessary to help the barangays in the SGLGB.

Section 3. COMPOSITION AND FUNCTIONS OF THE SECRETARIAT. The secretariat of the TWG shall be the Barangay Affairs Office with the following functions:

1. Shall keep all the documents pertaining to the SGLGB. To mention:
 - a. Data Capture Form (DCF)
 - b. Means of Verification (MOV)
 - c. Other relevant information on SGLGB
2. Upload/On Line Entry of reports relative to SGLGB;
3. Perform other functions as maybe required in compliance to the SGLGB

Section 4. EFFECTIVITY. This Executive Order shall take effect immediately upon signing thereof. Done in the City of Tuguegarao this 15th day of January 2020.


ATTY. JEFFERSON P. SORIANO
City Mayor