



EXECUTIVE ORDER NO. 117
Series of 2020

“AN ORDER SETTING GUIDELINES ON THE USE OF COVID SHIELD CONTROL PASS (CSCP) AND SETTING PARAMETERS FOR THE ENTRY OF PERSONS IN TUGUEGARAO CITY COMING FROM OTHER AREAS DURING THIS PERIOD OF NATIONAL EMERGENCY ”

WHEREAS, the prime duty of the government is to serve and protect the people, the maintenance and order, the protection of life, liberty, and property, and the promotion of general welfare;

WHEREAS Section 16 of Republic Act No. 7160 otherwise known as the *Local Government Code of 1991*, “states that the Local Government Units are authorized to exercise powers necessary, appropriate, or incidental for its efficient and effective governance and those which are essential to the promotion of general welfare;”

WHEREAS, the World Health Organization has declared Corona Virus Disease (COVID-19) as a pandemic and in response thereto, President Rodrigo R. Duterte through Proclamation No. 922, declared the Philippines under State of Public Health Emergency;

WHEREAS, as of October 13, 2020, Tuguegarao City has recorded a total of 247 COVID-19 positive cases;

WHEREAS, there is a need to adapt drastic measures to curb the alarming increase of local transmission in Tuguegarao City;

WHEREAS, in response to the growing concern over the outbreak of COVID-19, there is a need to regulate the movement of people in Tuguegarao City;

NOW, THEREFORE, I, ATTY. JEFFERSON P. SORIANO, City Mayor of Tuguegarao, by virtue of the powers vested in me by the Constitution and the laws, do hereby order the following:

Section 1. Issuance of Covid Shield Control Pass (CSCP). The following Control Passes shall be issued by the City government to persons going out of their residences during this period of national emergency in order to control or limit their movement, to wit:

- A. **Resident’s Pass** - a type of CSCP issued by barangay officials to their constituents in order to allow them to go out of their respective barangays in order to buy or avail essential necessities/services
- B. **Vendors Pass** - a type of CSCP issued to market/ambulant vendors in public markets and satellite markets
- C. **Employer/Employee Pass** - a type of CSCP issued to employer/s and employee/s of private business establishments in order for them to move to and from their respective workplaces or when they go out of the barangay to make errands



- D. **Frontliners Pass** - a type of CSCP issued to health workers directly involved in the treatment and care of COVID-19 patients and those giving assistance directly or indirectly to these health workers such as CDRRMO Rescuers and other key city officials
- E. **Transient Pass** - a type of CSCP issued to those entering the checkpoints set up in Tuguegarao city but just passing through the city in order to get to other places of destination
- F. **Kasambahay Pass** - a type of CSCP issued to any person who renders domestic or household services to an employer, e.g. house helper, babysitter, family driver, cook, gardener, laundry woman, nursemaid or "yaya"
- G. **Online Sellers Pass**- a type of CSCP issued to any operator and/or crew of an online business
- H. **Religious Officiants Pass**- a type of CSCP issued to priests, ministers, pastors, etc. of religious groups for the purpose of conducting any religious activities
- I. **Professional Pass**- a type of CSCP issued to individuals practicing their profession in private such as but not limited to as private lawyers, engineers and teachers

Section 2. Procedure in the Issuance of the CSCP. Covid Shield Control Pass shall be issued in accordance with the following guidelines, to wit:

A. Resident's Pass

- 1. Resident's Pass is issued only by the barangay chair or any authorized barangay official;
- J. Resident's Pass is issued only to residents between the ages 21 and 59 for the purpose of going out of their barangays in order to buy or avail essential necessities/services;
- 2. Resident's Pass shall entitle the holder to go out for a limited period of only three (3) hours;and
- 3. Resident's Pass is to be duly returned to the issuing barangay upon return of the user and for re-issuance to other residents of the barangay.

B. Vendor's Pass

- 1. Vendor's Pass is issued to bona fide vendors of the public markets in the city and the satellite markets established during this period of national emergency;
- 2. Vendor's Pass is to be issued by the Market Administrator or his duly authorized representative/s; and
- 3. Vendor's Pass shall be permanently retained by the vendor and to be worn at all times while plying his/her trade.

C. Employer/Employee Pass



1. This Pass is issued to those operating business establishments or maintaining professional or service offices like dental clinics, private clinics, law offices, etc., and their employees;
2. This Pass is issued by the Business Permits and Licensing Office (BPLO) of the city government and shall entitle the user of the pass free movement to and from the workplace and within the city; and
3. This Pass shall permanently remain with the user.

D. Transient Pass

1. This Pass is issued to persons passing through Tuguegarao city on their way to other places of destination; and
2. This Pass is issued at the checkpoint where the person is entering Tuguegarao and to be surrendered at the exit checkpoint.

E. Frontliner's Pass

1. This Pass is issued permanently to doctors, nurses, nursing aides and attendants, and those directly or indirectly providing assistance to medical workers such as CDRRMO Rescuers and other key city officials; and
2. This Pass is issued by the city government through the City Health Officer and or Barangay Affairs Officer.

F. Kasambahay Pass

1. This Pass is issued to domestic helpers who are "live-out" helpers;
2. This Pass is issued by the Office of the City Mayor upon presentation of a Certificate of Employment by the employer ;
3. This Pass is to be displayed by the domestic helper whenever she/he goes out of the employer's house either in going home or reporting for work and when doing errands; and
4. This Pass shall permanently remain with the user.

G. Online Sellers Pass

1. This Pass is issued by the Office of the Business Permits and Licensing Office (BPLO) to a duly registered online business including those registering for the first time;
2. This Pass is given to the operator and/or crew of the online business;
3. This Pass is to be displayed whenever a delivery is being made to clients/customers of the online business; and
4. This Pass shall permanently remain with the user.

H. Religious Officiants Pass

1. This Pass is issued to priests, ministers, pastors, etc. of religious groups; and
2. This Pass is to be issued by the Office of the City Mayor upon presentation of relevant documents by the applicant.

I. Professional Pass



1. This Pass is issued to individuals practicing their profession in private such as but not limited to as private lawyers, engineers and teachers; and
2. This Pass is to be issued by the Office of the City Mayor upon presentation of a copy of the Professional Tax Receipt (PTR) by the applicant.

Section 3. Exemptions. The following are exempted from the issuance of CSCP PASS, to wit:

A. Those working in the government including banking institutions, and officials, administrators and employees of schools, colleges, universities.

In lieu of the CSCP PASS, they shall use their respective office IDs in order that they can report to their respective workplaces and move freely within the city during classes and office days.

For residents of Tuguegarao City, office IDs may be used anytime during weekdays only. During weekends, a resident pass must be secured in their respective barangays.

For non-residents, office IDs may be used anytime at any day of the week.

B. People who are undergoing medical consultation and treatment like dialysis and to pregnant women for their OB-Gyne consultations.

In lieu of the CSCP PASS, a medical certification issued by the attending physician of the patient will suffice.

C. Farmers and agricultural workers and other skilled workers

In lieu of the CSCP PASS, a certification from their respective barangays, certifying to the effect that they fall under this category of workers will suffice.

Section 4. Entry of Non-Residents in Tuguegarao City. In lieu of the visitor's pass, *people* coming from other areas outside Tuguegarao City except those coming from Solana, Iguig and Peñablanca will be allowed entry upon presentation of a valid Travel Pass issued by their respective LGU of origin.

Before allowing entry in Tuguegarao City, a photo copy of the Travel pass must be surrendered at the checkpoints particularly at Barangays Buntun, Namabalan Sur and Carig Norte.

The Travel Pass shall be considered as a valid pass for non-residents to enter any establishment in the city.

For those coming from Solana, Iguig and Peñablanca, in lieu of a Travel Pass, any valid I.D stating that they are from such locality will suffice.

Section 5. Issuance of Travel Pass/Certification. This Pass is issued to bona fide residents of the city who are going out of its jurisdiction for business and personal purposes.

The Pass/Certification is issued by the Office of the City Mayor and must be accompanied by a health declaration by the applicant. Both documents must be under oath.

Section 6. Non-transferability. The Covid Shield Control Pass shall be non-transferable.



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OFFICE OF THE CITY MAYOR



Section 7. Violation. Any person violating the provisions of this Executive Order shall be dealt with any provisions of existing laws.

Section 8. Enforcement / Implementation. This Order shall be implemented by the Tuguegarao City Police Force, Public Safety and Security Office, and Punong Barangays in their respective jurisdictions.

Section 9. Repealing Clause. All prior issuances or parts thereof inconsistent with this Executive Order are hereby repealed, amended or otherwise modified accordingly.

Section 10. Effectivity. EFFECTIVITY. This Executive Order shall take effect starting October 17, 2020 until December 31, 2020.

DONE in Tuguegarao City, this 14th day of October in the Year of our Lord, Two Thousand and Twenty.

ATTY. JEFFERSON P. SORIANO
City Mayor